



College of Chiropodists of Ontario

**Minutes of the Special Council Meeting
Friday, May 13, 2022, 4:00 p.m.
Online via Zoom**

Council Members in Attendance:

1. Matthew Doyle
2. Peter Ferguson
3. Melanie Atkinson
4. Ed Chung
5. Sasha Kozera
6. Winnie Linker
7. Irv Luftig
8. Jim Daley
9. Patrick Rainville
10. Donna Shewfelt
11. Peter Stavropoulos
12. Eliot To
13. Reshad Nazeer
14. Ramesh Bhandari
15. Andrew Simmons

Regrets:

1. Allan Katz

Staff in Attendance:

1. Nicole Zwiers, Registrar & CEO
2. Meghan Clarke, Deputy Registrar and Manager, Professional Conduct and Hearings
3. Christine Hickey, Manager, Registration, Examination and Quality Programs
4. Nicole Tighe, Executive Assistant

General Legal Counsel:

1. Sarah Yun

Guests:

1. N/A

1. Call to Order

1.1 Call to Order, Appointment of Secretary

P. Stavropoulos called the meeting to order at 4:03 p.m., noting that notice of the meeting was given, and the meeting was properly constituted with a quorum present. Meghan Clarke was appointed as Secretary.

P. Stavropoulos put forward 90 minutes of preparation time for this meeting and Council agreed.

1.2 Approval of Agenda

It was moved by D. Shewfelt and seconded by P. Ferguson to approve the agenda. Motion CARRIED.

1.3 Declaration of Conflict of Interest

No conflict of interest was declared.

2. Decision Items

2.1 Amendment to Bylaw 2 – Examination Fees

In February 2022, Council voted to approve this motion in principle. P. Stavropoulos noted that the bylaw amendment was also approved by the Executive Committee. The Council meeting package included the feedback the College received on the amendment, including feedback from the Michener Institute students.

E. To noted that the students' concern is not the increase itself, but the timing. R. Nazeer echoed that the timing is concerning from a students' perspective because it does not give them a lot of time to save, and maybe a phased in approach would be better.

P. Rainville said there has never been an easier time for graduates to get jobs, and to make money. He endorsed charging students the whole cost of the exams.

P. Stavropoulos pointed out that most of the students who provided feedback were second year students and they have time save for the exam fee. Doing a phased in approach is the most palatable for students and fiscally responsible for the College.

S. Kozera asked whether the College considered deferring this for a year. N. Zwiers reminded Council that this motion was approved in principle in February, and there was no discussion about deferring the increase at that time.

J. Daley noted that, no matter when the increase occurs, it will not be well received by students, and it is in the College's best interest to offset some of the cost of the exam now.

That By-law No. 2: Fees be amended as follows:

1. Revoke Articles 5.01, 5.02, 5.03(a) & (b), 5.04 and 5.05 and substitute that shown in **Appendix 2** (the changes to the existing Articles are shown by redline and blue line additions).
2. Increase the Examination fees as follows:
 - a. Jurisprudence Exam - \$500 (from \$250)
 - b. Written & Clinical (OSCE) Exam - \$2600 (from \$1600)
 - i. Written only – Jurisprudence & Core Competencies (if first attempt fails) - \$1000
 - ii. Written only – Jurisprudence OR Core Competencies (if first attempt fails) - \$500
 - iii. OSCE only (if first attempt fails) - \$1600

It was moved by P. Stavropoulos and seconded by I. Luftig to approve the proposed amendments to Bylaw 2 to increase the qualifying examination fees for 2022 – Motion CARRIED.

In favour: P. Stavropoulos, D. Shewfelt, W. Linker, M. Doyle, M. Atkinson, P. Rainville, P. Ferguson, J. Daley, R. Bhandari, I. Luftig, E. Chung, A. Simmons, S. Kozera, R. Nazeer

Against: E. To

2.2 Amended Budget

N. Zwiers explained that this amended budget reflects the additional revenue from the increase in exam fees, which Council just passed. It also includes the cost for the Examination Committee and a rental increase.

It was moved by J. Daley seconded by W. Linker that the revised budget be approved. Motion CARRIED.

2.3 Amendment to Bylaw 4 – Cooling Off Period

N. Zwiers explained that this motion is a housekeeping issue to align Bylaw 4 with the changes to Bylaw 1 passed in February to implement a one year cooling off period.

That article 4.01 of By-law No. 4: Code of Conduct of Councillors and Committee Members be amended as follows:

4.01 A councillor shall be deemed to have a conflict of interest if ~~he or she is~~ the councillor holds any of the following positions in an international, national or provincial association or organization whose members are predominately chiropodists, podiatrists or other foot care providers and whose mandate in any way relates to the provision of foot care by its members:

- i) ~~a~~ director, officer or other member of the governing body of the organization; or
- ii) ~~an officer of~~ Executive Director, Chief Administrative Officer or another position with similar duties in the organization.
- iii) ~~the executive director or chief administrative officer of~~
- iv) ~~an international, national or provincial association or organization whose members are predominately chiropodists, podiatrists or other foot care providers or a combination of chiropodists, podiatrists and other foot care providers.~~

It was moved by P. Stavropoulos seconded by P. Ferguson that bylaw 4 be amended as proposed. Motion CARRIED.

2.4 Withdrawal of Professional Misconduct Regulation Proposed Revisions

N. Zwiers explained that Council approved a draft regulation ten years ago with respect to this regulation. It was provided to the Ministry. It no longer reflects the needs of the College and therefore the motion is to withdraw

It was moved by P. Stavropoulos seconded by W. Linker that Council withdraw its request to amend Ontario Regulation 750/93 – Professional Misconduct Regulation, given that, because of the passage of time, the proposed changes no longer reflect what is required for the College to protect the public. Motion CARRIED.

2.5 Approval of Council Competencies

It was moved by P. Ferguson seconded by P. Stavropoulos that Council approve the Councillor Competency Matrix presented at the February 25th meeting of Council, in addition to the Council Governance Orientation document as part of the College's Elections process, commencing for this year's 2022 cycle.

3. Next Meeting

3.1 Council Meeting Dates for 2022 and 2023

- June 24, 2022
- October 28, 2022
- February 24, 2023
- June 23, 2023
- October 27, 2023

3.3 Proposed Agenda Items for Next Meeting

4. Adjournment

It was moved by W. Linker and seconded by S. Kozera that the meeting be adjourned. Motion CARRIED.

The meeting was adjourned at 4:34 p.m.