

# Quick Reference Guide (V4) 20<sup>th</sup> May 2020

Members providing urgent care in the community during the COVID -19 Pandemic.

PREPARE	SCREEN	ACT
<ul style="list-style-type: none"> <li>Using professional clinical judgement to determine what essential care is in your practice population.</li> <li>Consider CMOH strongly urges that those age 70+yrs, compromised immunity, underlying medical condition to stay at home!</li> <li>Evaluate ability to meet IPAC and recommendations for use of personal protective equipment, administrative and engineering controls               <ul style="list-style-type: none"> <li>All patients and staff MUST wear surgical mask or face covering while in the office space</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Members <b>MUST</b> use regular screening questions from Ministry of Health for both yourself, staff as well as patients.</li> <li><b>IDENTIFY</b> Suspected COVID-19 cases by following current PHO protocol and tools to determine next steps. Screen patients <b>THREE TIMES</b> for COVID-19 using the PHO protocol and tools</li> <li><b>BY PHONE</b> - Take patient through the self-assessment tool. If the patient screens positive at any <b>SCREENING STAGE</b> they should be instructed to stay home, self quarantine and not be given an appointment. Advise to contact Public health</li> <li><b>AT THE DOOR</b> – Signage</li> <li><b>AT RECEPTION</b>- Guide patient through the self-assessment tool (maintain spatial distance of at least 2 m and/or separation by physical barrier. Utilise Droplet and Contact precautions if 2m distance cannot be maintained</li> </ul>	<ul style="list-style-type: none"> <li>Provide <b>ONLY</b> the essential care.</li> <li>Schedule patients to avoid overlap in waiting /common areas allowing social distancing.</li> <li><b>REQUEST</b> those accompanying patients e.g. family members, drivers to <b>NOT</b> enter office unless essential.</li> <li>Have everyone perform hand hygiene when entering and exiting Clinic.</li> <li>All patients must wear a surgical mask or face covering while in the Clinic if tolerated.</li> <li>Place patient into treatment area/consult room directly.</li> </ul>
<p><b>NOTES</b></p> <ul style="list-style-type: none"> <li><i>If members do not have these capacities, they should arrange for referral to alternate care, including a Member with that capacity. <u>If possible, avoid referring to ER or GP who will be 'overloaded'</u></i></li> <li><b>IPAC Recommendations</b>  <a href="https://www.publichealthontario.ca/-/media/documents/ncov/updated-ipac-measures-covid-19.pdf?la=en">https://www.publichealthontario.ca/-/media/documents/ncov/updated-ipac-measures-covid-19.pdf?la=en</a></li> </ul>	<p><b>NOTES</b></p> <p><i>IF the patient screens positive provide surgical/ procedure mask if tolerated, have them clean hands and immediately move the patient to a single patient room or separate area away from others. Instruct to go home, self quarantine. Advise to contact Public Health for next steps. Thoroughly follow ALL Infection control procedures. Consider how they can have emergency foot condition managed.</i></p> <p><a href="http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_patient_screening_guidance.pdf">http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_patient_screening_guidance.pdf</a></p> <p>Health care workplaces must adhere to requirements under the Occupational Health and Safety Act (OHSA) and its Regulations to <a href="https://www.ontario.ca/laws/statute/90o01">https://www.ontario.ca/laws/statute/90o01</a></p> <p><a href="https://www.publichealthontario.ca/en/diseases-and-conditions/infectious-diseases/respiratory-diseases/novel-coronavirus">https://www.publichealthontario.ca/en/diseases-and-conditions/infectious-diseases/respiratory-diseases/novel-coronavirus</a></p>	<p><b>NOTES</b></p> <ul style="list-style-type: none"> <li><i>Space chairs in waiting room common areas to create 2m spacing.</i></li> <li><i>REMOVE ALL non-essential items in treatment, consult rooms and waiting areas to facilitate cleaning and disinfection (e.g. magazines, retail products etc.)</i></li> <li><i>See COCOO Member PPE Flowchart to Providing In-Office Urgent Care during COVID -19 Pandemic</i></li> <li><a href="https://www.publichealthontario.ca/-/media/documents/bp-environmental-cleaning.pdf?la=en">https://www.publichealthontario.ca/-/media/documents/bp-environmental-cleaning.pdf?la=en</a></li> </ul>